

ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
August 12, 2016

OPEN

Joe Suplicki opened the meeting at 6:00 p.m. in accordance with New Jersey Open Public Meeting Act.

1. Roll Call

Present: Joe Suplicki, Robert Manginelli, Kathleen Policano, and Jamie Silverman
Absent: Doris Wechtler, Richard Trawinski, Mayor Mola, and Jill Torrento

2. Resolution Approving Contract Change Order RSC Architectural Services: repairs to storm sewers and upgrade of electrical services

- There was a discussion regarding RSC Architects proposal for additional services – storm sewer repairs and electrical service.
- A retention pit which meets all current codes will be installed
- Since power is not sufficient, the entire electrical system will be upgraded
- Transformers will be removed from the Work Room
- The budget included the entire electrical upgrade
- Funds were not budged for the drainage pit
- A large drainage pit, which will be self contained, will be placed on the property

Joe Suplicki made a motion to approve a change order to contract and accept RSC Architects proposal for additional services – repairs to storm sewers and an upgrade of electrical services.

First: Kathleen Policano

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, and Jamie Silverman

3. Bidding Procedure for Building Project

- RSC will have plans ready to go to bid between August 26-29.
- RSC is completing the bid specs. When the bid specs are completed the project will go out to bid. The bids will be returned to Keith Kazmark. There will then be a bid opening.

Joe Suplicki made a motion to give RSC Architects permission to finalize the bid specs and upon completion to put them out into the public to bid.

First: Kathleen Policano

Second: Jamie Silverman

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, and Jamie Silverman

4. Public Comment

Lou Vuoncino 119 18th Ave Elmwood Park, NJ 07407

- Councilman Vuoncino commented on the timing and need for this special meeting with only a partial group present.
- Councilman Vuoncino commented on the impact tonight's votes have on the scope of the original plan and the project's completion date
- Councilman Vuoncino asked who is responsible for executing the building project and whether or not there is a project manager
 - Jamie Silverman stated that a project manager was not hired because of the additional cost

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- Councilman Vuoncino asked to see details of the impact of the project on the library and to see a copy of the project schedule
- Councilman Vuoncino asked to see the budget for the project

Joe Dombrowski 274 Lincoln Avenue Elmwood Park, NJ 07407

- Councilman Dombrowski commented that the trustees voted to approve bid specs and to allow the architect to put the specs out to bid without actually seeing the bid specs
- Councilman Dombrowski commented that the repairs to the storm drain as discussed by the trustees is the same type of situation that is currently in place and causing a problem. The proposed larger pit will eventually cause the same problems. He questioned the cost for this work.
- Councilman Dombrowski asked why the drains are not being connected directly into the system on Lee Street
 - Jamie Silverman stated that the \$12,500 voted on is not to complete the work. It is to redraw the sight plan

The trustees amended the resolution to authorize the architect to prepare bid specs and put the specs out to bid.

Joe Suplicki made a motion to authorize the architect to complete the bid specs which the trustees and the library attorney will review before going out to bid

First: Kathleen Policano

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, and Jamie Silverman

Joe Suplicki adjourned the meeting at 6:25 p.m.