

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**MINUTES OF MEETING
October 17, 2016**

OPEN

Joe Suplicki opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

Absent: Mayor Mola and Jill Torrento

Councilman Lou Vouncino addressed the trustees:

- Councilman Vouncino discussed a joint meeting between council and trustees to work together as governing body and library board to execute the building project to maximum benefit

APPROVAL OF MINUTES

Joe Suplicki made a motion to accept the September 19, 2016 minutes

First: Kathleen Policano

Second: Richard Trawinski

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

- Richard Trawinski discussed the drainage issue. Mr. Trawinski met with David Juzmeski from Neglia engineers.
- Mr. Trawinski explained the need to evaluate subsurface conditions – a soil test. He will contact Johnson Soils for a proposal to complete this work.
- Mr. Trawinski commented on the electric plan and cited a lack of planning for technology.
- Mr. Trawinski would like to see a technology plan before moving forward with the building plan
- Bobbie Protono will contact BCCLS to assist with a technology survey.
- Doris Wechtler asked about a project manager that was recommended by the architect.
- Joe Suplicki was asked to contact Alaimo about a project manager for the building project

FINANCIAL REPORTS

September 2016 Trial Balance

Joe Suplicki made a motion to approve the September 2016 Trial Balance.

First: Doris Wechtler

Second: Kathleen Policano

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

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September 2016 Bill's List

Joe Suplicki made a motion to accept the September 2016 Bill's List in the amount of \$30,889.85

First: Doris Wechtler

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

OTHER REPORTS

Joe Suplicki made a motion to accept the September 2016 Director's Report

First: Doris Wechtler

Second: Kathleen Policano

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

Joe Suplicki made a motion to accept the September 2016 Reference Report

First: Kathleen Policano

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

Joe Suplicki made a motion to accept the September 2016 Circulation Report

First: Doris Wechtler

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Resolution and Vote: 2017 Meeting Dates

Joe Suplicki made a motion to accept the 2017 Meeting Dates

First: Doris Wechtler

Second: Robert Manginelli

Approved: Joe Suplicki, Robert Manginelli, Kathleen Policano, Doris Wechtler, Richard Trawinski, and Jamie Silverman

Resolution and Vote: Approval for RSC Building Project

Richard Trawinski made a motion to table the vote on the building project until the November 21, 2016 meeting

Second: Doris Wechtler

Approved: Robert Manginelli, Kathleen Policano, Doris Wechtler, and Richard Trawinski

Not Approved: Joe Suplicki and Jamie Silverman

Resolution passed – motion tabled

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PUBLIC COMMENT

Jeffrey Freitag 35 Hillman Drive

- Mr. Freitag expressed concerns that the building will get worse during the winter.
- Mr. Freitag commented on roof repairs and asked for clarification.
- Mr. Freitag commented on digitizing books.

Joe Dombrowski 274 Lincoln Avenue

- Councilman Dombrowski commented that the trustees originally voted to replace the roof.
- Councilman Dombrowski commented that repairing the roof with a maintenance plan is not a good idea since the library does not do well with maintenance. The same problems that currently exist will continue.
- Councilman Dombrowski commented that a new roof properly insulated would cut PSEG costs
- Councilman Dombrowski recommends that a new roof be bonded.
- Councilman Dombrowski suggested that a project manager be in place before the joint council/trustee meeting and that the project manager attend the joint meeting

Magdalana Giandomenico

41 CHOBOT LANE

- Councilwoman Giandomenico suggested the trustees consider the borough engineer for project manager

Daniel Altamar

- Mr. Altamar commented on need for a technology plan for the library

MEETING ADJOURNED

Joe Suplicki adjourned the public meeting at 8:10 P.M.