

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**MINUTES OF WORK SESSION MEETING
February 2, 2009**

OPEN

Jamie Silverman opened the work session at 7:07 P.M. in compliance with Open Public Meeting Act.

ROLL CALL

Present: Jamie Silverman, Suzanne Roberson, Joseph Kipilla, Doris Wechtler, Mayor Mola, and Louise Gerardi.

Lori Sproviero was also present. Joseph Casapulla submitted a letter appointing Laurie as his alternate. The board was not notified of any change in status of Jennifer Carlin, Mr. Casapulla's alternate. Jamie Silverman will check with the state to see if this is an acceptable appointment.

Absent: Jennifer Carlin, Joseph Casapulla, and Timothy Mooney

DISCUSSION ITEMS

New Jersey Public Library Survey 2008: We are in the process of completing the survey for 2008. We have the financial certification from the CFO, Roy Riggiano. We might have a problem with the survey since Jennifer Carlin, Joseph Casapulla's alternate, didn't start coming to meetings until September. We could be in jeopardy of losing state aid because the state is aware that we did not have anyone attend meetings from the Board of Education. To comply with state law, the Superintendent of Schools or his alternate must attend meetings.

Substitute Maintenance Worker: Bobbie Protono asked that Greg Witkowski be added to the list of substitute maintenance workers. He would be paid at the same rate as our other substitute worker.

Work Session Meetings: Mayor Mola stated that his newly appointed alternate, Timothy Mooney is unable to attend scheduled Monday Work Sessions due to other commitments. Jamie Silverman explained that the board members have arranged their schedules to be available on the scheduled Mondays. It is the only day that all board members can meet.

Employee Manual: Bobbie Protono said that there are a few items that need to be updated in the manual. Jamie Silverman will email copies of the manual to board members so they can look it over for any changes that might be needed. The board will discuss changes to the manual at the next Work Session meeting.

Waste Watcher's Handbook: The information about the library in the 2009 handbook is inaccurate. It is identical to last year's book. The updated library information was not included in the handbook. Bobbie Protono gave the library update to Pat Burke in December. Since it is too late to correct the handbook, it was suggested that corrected information be posted on the Elmwood Park website and the library's website.

MEETING ADJOURNED

Jamie Silverman adjourned the public meeting at 7:36 P.M.