

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
April 16, 2018**

OPEN

Kathleen Policano opened the public meeting at 7:07 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

Absent: Doris Wechtler, Richard Trawinski, Francesco Fasolo, and Mayor Caramagna

- Kathleen Policano adjourned the public meeting for a closed session regarding a personnel matter.

The public meeting resumed at 7:37 p.m.

Kathleen Policano made a motion to appoint Greg Witkowski the building representative during the building renovation.

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

APPROVAL OF MINUTES

Kathleen Policano made a motion to accept the March 19, 2018 minutes as amended

First: Geraldine Mola

Second: Jill Torrento

Approved: Kathleen Policano, Geraldine Mola, and Jill Torrento

Abstain: Dominic Carriero

FINANCIAL REPORTS

March Trial Balance

Kathleen Policano made a motion to approve the March 2018 Trial Balance.

First: Jill Torrento

Second: Dominic Carriero

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

March Bill's List

Kathleen Policano made a motion to approve the March 2018 Bill's List in the amount of \$17,546.02

First: Jill Torrento

Second: Dominic Carriero

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

OTHER REPORTS

Kathleen Policano made a motion to accept the March 2018 Director's Report

First: Geraldine Mola

Second: Jill Torrento

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

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Kathleen Policano made a motion to accept the March 2018 Reference Report

First: Dominic Carriero

Second: Jill Torrento

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

Kathleen Policano made a motion to accept the March 2018 Circulation Report

First: Dominic Carriero

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Dominic Carriero, and Jill Torrento

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- Mrs. Policano summarized details of a meeting with the furniture design company that was attended by Geraldine Mola, Doris Wechtler, and Kathleen Policano representative. The group saw samples of carpeting, tables, chairs, and lightening.
- Mrs. Policano stated that the architect has been in touch with Keith Kazmark regarding putting the project out to bid.
- There was a discussion with the architect regarding electrical needs for technology.
- Mrs. Policano suggested that laptops be available to patrons for use in the library.
- There will be computers available to children in the renovated children's area.
- The Director noted that relocating library services to "The Hut" during renovations is to benefit residents. The library will remain local and easily accessible to patrons.

PUBLIC COMMENTS

Jeffrey Freitag 35 Hillman Drive

- Mr. Freitag commented on the renovation project bidding process.

MEETING ADJOURNED

Kathleen Policano adjourned the public meeting at 7:58 P.M.