

ELMWOOD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

MINUTES OF MEETING  
September 21, 2009

**OPEN**

Jamie Silverman opened the public meeting at 7:10 P.M. in accordance with New Jersey Open Public Meeting Act.

**ROLL CALL**

**Present:** Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

**Absent:** Joseph Casapulla, Suzanne Roberson, and Mayor Mola

**APPROVAL OF MINUTES**

Jamie Silverman made a motion to accept the minutes of July 13, 2009

First: Doris Wechtler

Second: Lori Sproviero

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, and Doris Wechtler

Abstain: Louise Gerardi

Jamie Silverman made a motion to accept the minutes of September 14, 2009

First: Doris Wechtler

Second: Louise Gerardi

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

**FINANCIAL REPORTS**

**Trial Balance and Bill's List**

Jamie Silverman made a motion to accept the July 31, 2009 Trial Balance and Bill's List in the amount of \$16,840.54

First: Doris Wechtler

Second: Lori Sproviero

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

**Trial Balance and Bill's List**

Jamie Silverman made a motion to accept the August 31, 2009 Trial Balance and Bill's List in the amount of \$16,568.74

First: Louise Gerardi

Second: Tim Mooney

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

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### DIRECTOR'S REPORT

There was no discussion.

### REFERENCE LIBRARIAN REPORT

There was no discussion.

### CIRCULATION REPORT

Jamie Silverman noted that circulation has increased from last year.

Jamie Silverman made a motion to accept the Director's Report, Reference Librarian's Report, and the Circulation Report for July, 2009 and August, 2009.

First: Louise Gerardi

Second: Doris Wechtler

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

### ITEMS FOR DISCUSSION

#### **Holiday Schedule**

There was a discussion regarding whether or not Lincoln's Birthday is a state holiday. Jamie Silverman confirmed that Lincoln's Birthday is an official state holiday.

Jamie Silverman made a motion to accept the "2010 Holiday Closings"

First: Doris Wechtler

Second: Tim Mooney

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

#### **Library Assistant**

Jamie Silverman made a motion to hire Nicole Sarullo as a Library Assistant for a minimum of 15 hours per week no more than 19 hours per week at a starting salary of \$7.45 per hour effective September 21, 2009.

First: Doris Wechtler

Second: Lori Sproviero

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

#### **Extend Monday Evening Library Hours**

An Elmwood Park resident who teaches in Garfield made a complaint to Mayor Mola regarding library hours on Mondays. As a result, the board agreed to review the issue of library hours.

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Jamie Silverman explained that the current library hours were put into effect nine years ago. There was never any need for a discussion on this topic with the current or previous boards. We are currently open 54 hours a week during the summer and 58 hours a week during the winter.

Jamie presented a spreadsheet comparing library hours, operating budgets, circulation figures, population, and personnel costs of surrounding libraries with Elmwood Park.

Bobbie Protono commented that Elmwood Park is open a sufficient number of hours to accommodate the needs of the community we serve. Many seniors use the library in the mornings. Students use the library after school. We are open three evenings a week for people who work during the day. We are open both Saturday and Sunday for those who can't come to the library on weekdays.

Jamie Silverman noted that it would cost about \$12,000 to open the library for an additional 3 hours.

The Board of Trustees concluded that there is no need to change the library hours.

Jamie Silverman made a motion to keep the existing hours of the library as they are. The hours are:

Summer Hours

10:00 – 5:00 Monday and Friday

10:00 – 8:00 Tuesday, Wednesday, and Thursday

10:00 – 5:00 Saturday

Closed on Sunday

Winter Hours

10:00 – 5:00 Monday and Friday

10:00 – 8:00 Tuesday, Wednesday, and Thursday

10:00 – 5:00 Saturday

1:00 – 5:00 Sunday

First: Louise Gerardi

Second: Doris Wechtler

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, and Doris Wechtler

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**OTHER ISSUES**

Roy Riggiano commented that the Library Director did a “fabulous job” at the unemployment appeal hearing on Friday, September 18. The detailed records that were available facilitated the process. Those who were involved in the conference call with the state - Jamie Silverman, Andrew Marrone, Bobbie Protono, Frank Santora, and Roy Riggiano - did a good job. The hearing went very well.

Roy Riggiano also made the point that it is the board’s responsibility to make decisions that impact taxpayer money whether it is through unemployment compensation or keeping the building open.

**MEETING ADJOURNED**

Jamie Silverman adjourned the public meeting at 7: 43 P.M.