

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**MINUTES OF MEETING
October 19, 2009**

OPEN

Jamie Silverman opened the public meeting at 7:11 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, Mayor Mola, and Doris Wechtler

APPROVAL OF MINUTES

Jamie Silverman made a motion to accept the minutes of September 21, 2009

First: Doris Wechtler

Second: Louise Gerardi

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, and Doris Wechtler

Abstain: Mayor Mola

Jamie Silverman made a motion to accept the minutes of October 5, 2009

First: Suzanne Roberson

Second: Doris Wechtler

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, and Doris Wechtler

Abstain: Mayor Mola

FINANCIAL REPORTS

Trial Balance

Jamie Silverman mentioned that there is a money market account for \$5,541.30 at Hudson City Bank that was opened about 11 years ago. Jamie spoke to our auditor who recommended that the money be put in the library's operating account. The money should then be moved to a building fund.

Mayor Mola asked about the Kaplan account. Jamie Silverman explained that we have 2 accounts. One is a CD, which is the endowment fund. The second is an interest only account. There is currently no more than \$19,000 in the Kaplan Fund.

Jamie Silverman made a motion to accept the September 30, 2009 Trial Balance.

First: Louise Gerardi

Second: Suzanne Roberson

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, Mayor Mola, and Doris Wechtler

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Bill's List

There was a question about a voided check that shows as a debit. Bobbie Protono will clarify with bookkeeper Norma Shaloub.

Jamie Silverman made a motion to accept the Bill's List in the corrected amount of \$16,154.68.

First: Suzanne Roberson

Second: Louise Gerardi

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, Mayor Mola, and Doris Wechtler

DIRECTOR'S REPORT

Bobbie Protono notified the Trustees that the former employee filed another unemployment appeal. The library does not have to do anything regarding this appeal. This second appeal goes to the Board of Review. The Board of Review will review the tape of the September 18 hearing.

REFERENCE LIBRARIAN REPORT

There was no discussion.

CIRCULATION REPORT

There was no discussion.

Mayor Mola made a motion to accept the Director's Report, Reference Librarian's Report, and the Circulation Report for September, 2009.

First: Doris Wechtler

Second: Jamie Silverman

Approved: Jamie Silverman, Lori Sproviero, Timothy Mooney, Louise Gerardi, Suzanne Roberson, Mayor Mola, and Doris Wechtler

ITEMS FOR DISCUSSION

Sunday Pay Rate

Employees who are scheduled to work on Sundays do not receive the Sunday rate if they do not report to work for any reason. If sick, vacation, or personal time is used on a Sunday the employee will be paid at their regular rate.

Community Room Use

Evidence of nonprofit status is required to use the Community Room. All groups must also provide a copy of current liability insurance.

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OTHER ISSUES

Bobbie Protono will notify BCCLS that we will prepay the BCCLS annual bill. Prepayment entitles us to a 4% discount.

MEETING ADJOURNED

Jamie Silverman adjourned the public meeting at 7: 31 P.M.