

**ELMWOOD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**MINUTES OF WORK SESSION MEETING  
May 4, 2009**

**OPEN**

Jamie Silverman opened the public meeting at 7:11 P.M. in accordance with New Jersey Open Public Meeting Act.

**ROLL CALL**

**Present:** Jamie Silverman, Doris Wechtler, Louise Gerardi, Joseph Kipilla, and Suzanne Roberson, Lori Sproviero, Timothy Mooney

**Absent:** Joseph Cassapulla, and Mayor Mola

**DISCUSSION ITEMS**

**PERSONNEL UPDATE**

Jamie Silverman updated the board on the current situation with the suspended employee. The borough attorney will send her a letter giving her an end date requiring her to go to the doctor for the IME as the board requires. If she does not comply by the stated date she will be terminated.

**EMPLOYEE MANUAL**

The board would like the Employee Manual update to be completed in June and distributed by July 1.

Bobbie Protono stated that the library's current application form provides little meaningful information and needs to be revised. She will include a copy of the application and a copy of the ELPK borough job application in the board packets for the board to review before the May 18 meeting.

Employees will be required to sign that they have read and understand the contents of the manual.

**FINANCIAL DISCLOSURE FORMS**

Financial Disclosure Forms were distributed. They are to be completed and returned to Keith Kazmark's office by May 8, 2009.

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**OTHER ITEMS**

**ARRA:** Jamie Silverman received information that money might be available through the federal government stimulus plan. It would entitle libraries to a one time opportunity to obtain money for the modernization and repair of library facilities. Projects must be “shovel ready” in 2009.

Bobbie Protono reported that she had heard about this plan from numerous libraries in bccls. All of them reported that there was a problem with the information in that money was not actually available to pursue any of the proposed projects. Bobbie will contact the libraries to get details. Jamie will also pursue the matter and try to get more information.

The board would like to follow-up on this issue and pursue any possible opportunities to receive funds. Jamie reported that we currently have about \$675,000.00 to start children’s wing renovations.

**DOP:** The board discussed the possibility of pulling out of DOP. Since the library board is autonomous, Jamie Silverman said that the library board can pull out of DOP regardless of what the town does. Employees would still have job protection. The only change would change would be with seniority. According to DOP, the seniority rule does not apply to most of the library employees anyway because most are working under noncompetitive titles.

**SUNDAY PAY:** The Sunday rate is \$15.00 per hour for Library Assistants. However, if an employee calls in sick or takes a vacation day on a Sunday, the employee will be paid at their regular rate.

**LIBRARY PAGES:** Library Pages who are being trained to be Library Assistants can work as substitutes at the Circulation Desk if needed. Library Pages would not be entitled to the Sunday pay rate of \$15.00 if asked to substitute on a Sunday.

**MEETING ADJOURNED**

Jamie Silverman adjourned the public meeting at 8:00 P.M.