

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**MINUTES OF MEETING
February 9, 2009**

OPEN

Jamie Silverman opened the public meeting at 7:12 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Jamie Silverman, Doris Wechtler, Louise Gerardi, Mayor Mola, Suzanne Roberson

Absent: Lori Spoviero, Timothy Mooney, Joseph Casapulla, and Joseph Kipilla

MINUTES

Jamie Silverman made a motion to accept the minutes of the January 21, 2009 public session and to accept the portion of the meeting that included Suzanne Roberson on conference call.

Approved: Jamie Silverman, Doris Wechtler, and Louise Gerardi

Abstain: Mayor Mola, Suzanne Roberson

Discussion: February 2, 2009 minutes

Jamie Silverman commented that she contacted the state regarding Lori Spoviero's appointment to the board as the alternate for Joseph Casapulla. She explained that Lori is an elected member of the Board of Education. The state responded that Mr. Casapulla can select anyone he chooses as an alternate along as the alternate is not a minor.

Mayor Mola indicated that Timothy Mooney would be able to attend meetings as his alternate.

Bobbie Protono noted that Pat Burke called regarding the error in the 2009 *Waste Watcher's Handbook*. The library information page was not updated and the information is incorrect. Pat apologized for the error and said that the information would be corrected in the online version of the handbook on the borough website. Pat also sent a blurb to the paper requesting that people call the library for updated information.

Jamie Silverman made a motion to accept the minutes of the February 2, 2009 work session meeting

Second: Louise Gerardi

Approved: Jamie Silverman, Doris Wechtler, Mayor Mola, Louise Gerardi, and Suzanne Roberson

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FINANCIAL REPORTS

A. BILL'S LIST

Jamie Silverman requested that the Bill's List be reformatted so that the memo column is visible.

B. BUDGET COMPARISON

No Budget Comparison was submitted because it is still being updated.

C. TRIAL BALANCE

The bookkeeper reported that was an inaccurate posting in August, 2008 that accounts for the inaccurate trial balance. This will be corrected with the assistance of the CFO.

Jamie Silverman made a motion to accept the Trial Balance and the Bill's List in the amount of \$9,247.50.

First: Mayor Mola

Second: Doris Wechtler

Approved: Jamie Silverman, Doris Wechtler, Louise Gerardi, Suzanne Roberson, and Mayor Mola

DIRECTOR'S REPORT

There was no discussion of this report.

REFERENCE LIBRARIAN REPORT

Jamie Silverman made a comment about weeding. We did extensive weeding of the reference collection last year. We will probably not weed any more of the collection this year.

Jamie Silverman said that a lawyer in town wants to donate old law books to the library. Nonfiction material that is older than 5 years is not added to the library collection. Also, most of the legal information requested by our patrons is available online.

There was a discussion about what the library does with children's books that are weeded from the collection. We typically put them on the book sale. Jamie Silverman asked if we would be able to donate old books to the local schools library.

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CIRCULATION REPORT

There was no discussion of this report.

Jamie Silverman made a motion to accept the Director, Reference Librarian, and Circulation reports.

First: Doris Wechtler

Second: Louise Gerardi

Approved: Suzanne Roberson, Doris Wechtler, Jamie Silverman, Mayor Mola, and Louise Gerardi

DISCUSSION ITEMS

Substitute Maintenance Worker: Jamie Silverman made a motion to accept Greg Witkowski as a substitute maintenance worker at \$15.00 per hour on an as-needed basis.

First: Doris Wechtler

Second: Louise Gerardi

Approved: Jamie Silverman, Doris Wechtler, Louise Gerardi, Mayor Mola and Suzanne Roberson.

Mayor Mola suggested that all resolutions be numbered and specified on the meeting agenda.

2009 Auditor:

Jamie Silverman made a motion to accept Lerch, Vinci, & Higgins as the library's auditors for 2009.

First: Doris Wechtler

Second: Suzanne Roberson

Approved: Jamie Silverman, Doris Wechtler, Louise Gerardi, Suzanne Roberson and Mayor Mola

Employee Manual:

The employee manual will be discussed at the March 2, 2009 work session.

MEETING ADJOURNED

Jamie Silverman adjourned the public meeting at 7:42 P.M.